SOP on Flour Mill Closing Balance Capture

Need: Facilities of Lifting of wheat by F. Mills from FCI as well as delivery of Atta to distributor is already online and available in the system. Live balance accordingly is being calculated & reflected. However, one-time closing balances of Flour Mill as on 28/02/2023 needs to be captured in the system to calculate actual real time balance of the Flour Mills. This will provide a clear picture of the stock at Flour Mill point at any given point of time.

IMPORTANT POINTS:

- The balance has to be the exact surplus closing balance as on 28.02.23 (i.e., Opening Balance of 1st March,2023)
- While calculating CB as on 28.02.2023 it has to be **ensured** that all lifting of wheat from FCI and delivery of Atta to Distributors till allocation month February 23 has been captured in books of A/cs.
 - Thereafter any lifting or delivery made by Flour Mill for the allocation month of March 23 and beyond should be excluded while calculating the balance.
- Step by step description of the module is given below: -

Login of DCF&S

Step-1: - Please choose "Flour Mill Closing Stock" Sub-Menu under "Stock Reports" in Supply chain login of DCF&S.

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	Flour Mill Closing Stock :						
FPS Vacancy >							
BSNL FTTH Connection	Select Office :		Select Office *				
Meeting Minutes/Reports	Select Flour Mill :		Select Flour Mill *				
Thepartian .	Closing Balance as On Date :		dd-mm-yyyy				
Stock Reports	Distributor Closing Stock		SUMBIT				
Billing report >	> Dealer Closing Stock Upto March,22						
Distributor/Wholesaler Vacancy. >	Dealer Closing Stock	wheat (Quantity in Quintal)					
Duare Ration.	Dealer Daily Sale Report						
Administration >	Distributor Monthly Balance						
Lifting / Distribution	Flour Mill Closing Stock						
Supply >							
Licence >							
Godown Entry/Edit >							
TPDS >							
Service Book							
MIS Reports >							
Utilities >							
Sugar D.O Payment Reports >							
https://food.wb.gov.in/food/Tr	ransaction_Alloc/FlourMillClosingStoc	k.aspx					

Step-2: -DCFS will choose the Flour Mill name and ID in the drop-down box and select "date" and click on submit. Then item wise closing balance as on date will be displayed. Presently the Opening balance as on 1st March, 2023 has been kept as Zero.

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	Flour Mill Closing Stock :								
FPS Vacancy		· · · · · · · · · · · · · · · · · · ·							
BSNL FTTH Connection	Select Office :		DCFS-PURULIA						
Meeting Minutes/Reports	Select Flour Mill :		Ashirvad Food Products Pv	t. Ltd. [6477]	*				
Inspection >	Closing Balance as On Date :		07-09-2023						
Stock Reports				SUMBIT					
Billing report >									
Billing >	All balance are shown in terms of wheat (Quantity in Quintal)								
Distributor/Wholesaler Vacancy >									
Duare Ration.	Show 10 \$ entries								
SKO Dealer to Beneficiary			as on 01/03/2023 (In	Lifting	Quantity Delivered to Distributor	Closing Stock as on selected			
Mapping.	Item Name (Click on the below link to view Month wise Details) †1		QdL) (A) ^{†↓}	Quantity(Qtl.) (B) ↑↓	(Q£L) (E) ^{†↓}	Date(Qtl.) (F) †↓	Action	t1	
Administration >									
Lifting / Distribution >	AAY(NFSA)-ATTA/WHEAT		0.00000	26340.60153	20946.61800	5393.98353	Update OB as on 01/03	3/2023	
Supply >	PHH-ATTA/WHEAT		0.00000	76503.13721	61288.72187	15214.41534	Update OB as on 01/03	3/2023	
Licence >									
Rice Supply Tender.	Showing 1 to 2 of 2 entries						Previous	1 Next	
Godown Master Approval >	4							÷	
Godown Entry/Edit >									

Step-3: - Then the DCFS will be able to enter the opening balance as on 1st March,2023 by clicking on the green button for any item. DCFS will enter the quantity in **Quintals** and click on Submit.

	≡ Update	e Correct OB as on 01/03/2023 :		×	💄 dcfs_pur_2	2 DistCont	€→Logou
۷		***CB Should not be less then 0.00000		^			-
FPS Vacancy >	Enter Correct OB as on 01/03/2023 (In Qd.) : Select Office :						
Meeting Minutes/Reports >	Select Flour Mill : SUMBIT						
Inspection >	Closing Balance as On Date :						
Stock Reports							
Billing report >							
Billing >	All balance are shown in terms of wheat (100
Distributor/Wholesaler Vacancy \rightarrow							
Duare Ration.	Show 10 ¢ entries					Search:	
SKO Dealer to Beneficiary Mapping.	Item Name (Click on the below link to view Month wise	Opening Quantity as on 01/03/2023 (In Qtl.)	Lifting Quantity(Qd.)	Quantity Delivered to Distributor (Qtl.)	Closing Stock as on selected Date(Qtl.)	Anton	*1
Administration >	Details)	ti (A) ti	(B) ^{†↓}	(E) ^{†↓}	(F) †↓	Action	1+
Lifting / Distribution >	AAY(NFSA)-ATTA/WHEAT	0.00000	26340.60153	20946.61800	5393.98353	Update OB as on 01/03	3/2023
Supply >	PHH-ATTA/WHEAT	0.00000	76503.13721	61288.72187	15214.41534	Update OB as on 01/03	3/2023
Licence >	- IMPERION DE COMPANY					optane ob as on ob o.	
Rice Supply Tender.	Showing 1 to 2 of 2 entries					Previous	1 Next
Godown Master Approval >	•						•

Step-4: Once Submitted, the record is updated successfully and the entered quantity is displayed as the new opening balance as on 1st March, 2023.

	Ξ					dcfs_pur_2	Record Updated Sucessfully			
Ŭ	Flour Mill Closing Stock :									
FPS Vacancy	Select Office : DCFS-PURULIA *									
BSNL FTTH Connection >										
Meeting Minutes/Reports	Select Flour Mill :		Ashirvad Food Products	Pvt. Ltd. [6477]	Ŧ					
Inspection >	Closing Balance as On Date :		07-09-2023		Ö					
Stock Reports				SUMBIT						
Billing report		All balance are shown in terms of wheat (Quantity in Quintal)								
Billing >	All balance are shown in terms of wheat (Quantity in Q									
Distributor/Wholesaler Vacancy >										
Duare Ration.	Show 10 \$ entries						Search:			
SKO Dealer to Beneficiary Mapping.	Item Name (Click on the below link to view Month wise	¢	as on 01/03/2023 (In 2d.)	Lifting Quantity(QdL)	Quantity Delivered to Distributor (Qtl.)	Closing Stock as on selected Date(Qtl.)				
Administration >	Details) †i		(A) ^{†↓}	(B) †4	(E) 11	(F) †4	Action 11			
Lifting / Distribution >	AAY(NFSA)-ATTA/WHEAT		5.00000	26340.60153	20946.61800	5398.98353	Update OB as on 01/03/2023			
Supply >	PHH-ATTA/WHEAT		0.00000	76503.13721	61288.72187	15214.41534	Update OB as on 01/03/2023			
Licence >										
Rice Supply Tender.	Showing 1 to 2 of 2 entries						Previous 1 Next			
Godown Master Approval	€						+			
0-1										